



Leverstock Green CE (VC) Primary School

Striving for excellence; caring for the individual.

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9th September 2026

Dear Parent/Carer

Little City Workshop

We have arranged for Little City UK to come to school and visit Nursery, Reception and Year 1 pupils. This workshop take place on **1st October 2026** and will support the work that the children will be doing in their topic '*People who help us*'.

As this is an 'optional extra' activity, we are asking for a voluntary payment of **£5.00** per child, which is due on or before **25th September**. The workshop will appear in **Arbor > Trips** and you will be able to make a payment from 9th September.

Unfortunately, we are not able to fund school trips from another source and therefore if insufficient contributions are raised prior to the deadline set, then the workshop will be cancelled.

All payments are non-refundable after the payment deadline has passed due to the providers booking terms and conditions.

Please do not hesitate to contact the office should you have any queries, need to discuss payment or require further information.

Yours sincerely

Mrs V Burgess
Headteacher