



# P.T.A Meeting

## Leverstock Green Church of England School

### Parent Teachers' Association Meeting

DATE

Venue: Leverstock Green CofE Primary School  
7.15pm

Date 3<sup>rd</sup> March 2022

|   | Subject Matter  | Owner |
|---|---|-------|
| 1 | <b>PRESENT: Mrs Burgess, Vicky M, Tracy C, Anabelle W, Angela B</b><br><b>APOLOGIES FOR ABSENCE</b><br>Helen T, Lyndsey C, Perry B, Donna M, Natalie S, Natasha M, Alison H   |       |
| 2 | <b>Previous Events</b><br>Cake sale nursery £48.45 main sale £185.16 Feed back Queue too long. To use main hall next time<br>Non uniform day £152.60 (missing y2 money) Mrs Burgess has seen this and will get it to the office for collection.   | Chair |
| 3 | <b>UPCOMING EVENTS</b><br><b>Mothers Day</b> (Tracy, Helen, Natalie, Angela) need 2 more helpers to do a shout out on class pages. Tracy may be busy so cannot run.<br>Gifts all pre wrapped. Mrs Burgess to have price list to show in assembly.<br><br><b>Easter egg hunt</b> progress update chocolate bought but need helpers<br>Would someone wear bunny suit if we got one?<br>Easter egg raffle Alison to sort. £1 per ticket, tickets to be sold pre event and drawn on the day<br>Tracey will be there to set up at 1pm and run event<br>Eggs and prizes to go to nursery so then can do one in their own time.<br>Photo with bunny £1<br><br><b>Circus</b> 7 <sup>th</sup> May 22 letter needs to go out 11 <sup>th</sup> March and to other school week before<br>Easter holidays<br>Lyndsey to do letter for other schools.<br>Showings: 1, 2.30 and 4<br>200 per showing<br>£9 per ticket 30% cut to other schools<br>Someone needs to be on site from 8am and they need access to toilets and electric. Mrs B to do this.<br>Helpers needed for tickets - queries Tracy 1pm & Vicky 2:30pm<br><br><b>Disco</b> 13 <sup>th</sup> May 2022 Vicky to run hall, Donna to run shop<br>Volunteers needed to help<br>5 till 6 Nursery to Y2 and 6.15 till 7.45 Years 3 to 6 ( need hiring forms)<br>Jo to buy bits | Chair |

|          |  |       |
|----------|--|-------|
|          | <b>Film Night</b> 18 <sup>th</sup> march 6 till 8<br>Can bring pillow and snacks (no nuts)<br>No mobiles<br>Encanto - Vicky to buy<br>Helpers - need at least 4 Vicky, Helen, Tracy, Ali   |       |
| <b>4</b> | <b>Summer fair</b><br>Banner - ask Helen to get<br>Speak to church to invite (Vicky)<br>Vicky to contact ice cream van<br>Helpers<br>Set up team<br>Day team<br>Clear up team<br>Mrs Burgess to book in community pay back for Sunday<br>Floats to prep in advance<br>Find a BBQ person<br>Possible Lightning McQueen car<br>Games discussed<br>Possible program via QR code | Chair |
| <b>5</b> | Amazon wish list now available will send out to families<br>One for school and one for PTA   |       |
| <b>6</b> | Newsletter - speak to Joelle Elve to see if she will do this (Vicky)   |       |
| <b>7</b> | <b>A.O.B</b><br>School would like forest school equipment and a new shed as the wind destroyed their one.<br>Request for concrete base for table tennis tables   | Chair |
| <b>8</b> | <b>DATE FOR NEXT MEETING</b><br>20 <sup>th</sup> April 7.15  | Chair |